

DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 Jefferson Davis Highway
Arlington, Virginia 22202-3231

NGB-ARZ-T

5 June 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Title 10 AGR Tour Announcement #03-25

1. Reference memorandum, NGB-ARZ-T, dated 26 April 2002, Subject: All States (Log Number IO2-0030) Title 10 Active Guard Reserve (AGR) Tour Announcements.
2. The Army National Guard is seeking applications from highly qualified Noncommissioned Officers to serve in the Title 10 AGR program as a Crew Chief, at Davison Army Airfield, Operational Airlift Support Agency (OSAA-ST), 6970 Britten Drive, Fort Belvoir, Virginia 22060-5133.
3. Noncommissioned Officer selected will serve under the authority of Title 10 USC, Section 12301(d).
4. Brief description of duties: The Aircraft Maintenance Sergeant is responsible for assisting the Aviation Maintenance Officer and the Aviation Maintenance Supervisor in establishing and developing maintenance related programs and procedures. Supports the OSAA Commander as his representative in all aircraft maintenance matters for six separate Life Cycle Contract Support (LCCS) contracts totaling over \$45 million in value. The Aircraft Maintenance Sergeant supervises, inspects, and oversees contract maintenance on 122 U.S. Army and Army National Guard fixed wing aircraft totaling over \$300 million dollars in assets. Specifically, the Aircraft Maintenance Sergeant is responsible for:
 - a. Provides technical assistance to subordinates and superiors in fixed wing contract maintenance and budgeting issues. This includes but is not limited to coordinating with equivalent Army Reserve, U.S. Army and Air National Guard personnel.
 - b. Performs the maintenance section of the Command Inspection Program (CIP). Specifically, the Aircraft Maintenance Sergeant ensures the CORs are monitoring the maintenance program for their respective sires and that the Contractor performs all aircraft inspections, maintenance, and repairs in accordance with the contract statement work, specified technical manuals (TMs), and Federal Aviation Regulations (FARs).

c. Assists in the planning, coordination, and supervision of aircraft modifications and major maintenance scheduling for 122 fixed wing aircraft located at 84 locations throughout the contiguous United States, Hawaii, Alaska, Virgin Islands, and Puerto Rico. This includes research and implementation of force modernization and fleet improvements. Supports the Aircraft Maintenance Office in standardization of fixed wing maintenance policies and procedures. Drafts and submits for review fixed wing policies for OSAA.

d. Documents and advises the Contracting Officer's of non-compliance issues. Assists the Detachment CORs in resolving these issues with the Contracting Officer and appropriate Product Manager.

e. Supports the U.S. Army and U.S. Air Force Product Managers in analysis, development and selection of contracts and statements of work.

f. Maintain ties with the commercial aviation industry to ensure the most modernized features are integrated into ongoing aircraft modifications. Researches and analyzes new technology for applicability to Army and Army National Guard fixed wing aircraft.

g. Ensure all government owned Ground Support Equipment (GSE) is operated and maintained IAW the manufacturer's recommendations or operator's manual instructions. Recommends upgrades and modernization of GSE to meet needs of units and special mission requirements. Assists the AMCOM FW-PMO GFE Manager in accountability, transfer, and turn-in of contractor maintained GFP.

h. Assists DA level staff agencies in determining and maintaining mandated equipment levels of fixed wing aircraft and appropriate documents are properly transferred.

i. Evaluate COR and Contractor training programs and makes recommendations for improvements.

j. Assist in the preparation and presentation of briefings, presentations and reports of DA level staff agencies, workshops, and conferences.

1. Required to perform aerial flights to test and evaluate modifications and aircraft airworthiness.

2. Individual is subject to frequent and extended Temporary Duty (TDY) travel and rotational work hours.

5. Prerequisites: Must be 67G MOS qualified.

a. Grade: Specialist (SPC) to Sergeant First Class (SFC)

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- b. Military Education: Commensurate with rank.
 - c. Civilian Education: Not required.
 - d. Must have a Secret security clearance.
6. Applications received with postage funded by the US Government for "personal" mail will be destroyed. Applications received with (TAG, MILPO, etc.) endorsements are authorized US Government funded postage. Use of US Government funded overnight or express mail is not authorized.
7. This announcement will remain open until **30 September 2003** or a qualified applicant is selected. Application requirements and procedures are defined in referenced memorandum (paragraph 1).
8. Point of contact is the Staff Management Office:
- a. Applications Procession Specialist, SFC Sandra McDonald, DSN: 327-1345 or 703-607-1345, e-mail: sandra.mcdonald@ngb.army.mil.
 - b. Chief, Enlisted Staff Management: SGM Halliday, DSN: 327-1405 or 703-607-1405, e-mail: robert.halliday@ngb.army.mil.

FOR THE CHIEF, NATIONAL GUARD BUREAU:

/s/
GARY S. OWENS
COL, NGB
Chief, ARNG Staff Management
Office

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